



# THE ANU OBSERVER

## **Agenda for Meeting of The ANU Observer Board**

Date: 25/03/26

Opening of meeting: 6:07

### **Item 1 - Attendance**

Anushkaa

Anish

Eduardo

Saffron

Sarah

Patricia

Anneysha

Sophie

### **Item 2 - Apologies**

### **Item 3 - Acknowledgement of Country**

I wish to acknowledge the Ngunnawal and Ngambri peoples as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. We also acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region, and pay our respects to elders past, present and emerging.

Spoken by Anneysha

### **Item 4 - Canva Pro subscription**

Anish: We're looking at a Canva Pro subscription, we are looking at getting a joint one. There is debate over which email to link it to, if we make a separate account we can link it to the financial exec email, just a different password.

Anneysha: We had a separate account with a functioning email. I'm pretty sure maybe the subscription has expired.

Anish: Okay yep because I haven't authorised anything.

Anushkaa: She and I had access.

Anneysha: It was a mailing list one, but I will check actually.

Anushkaa: It's this one, I will try it right now.

### **Item 5 - Newsletter (+ potential physicals?)**

Saff: Anushkaa, I reckon we should start working on the newspaper for Term 2 vibe.

Obviously She was working on that, and we have the mailing list.

Anneysha: You create the design and everything, and when it's ready, send it to me and I will send it through.

Sarah: Do we know what the numbers were looking like, because I know they were quite low.

Anneysha: They were, but we haven't advertised yet.

Saff: Yep could we have a meeting, do the design stuff, and get some ads out?

Anushkaa: Yes definitely, is it going to be like a semester wrap up type thing? Is it each semester or termly or monthly?

Saff: Yeah I think monthly would work, we can get a meeting.

Anneysha: The mailing list is at 36.

Eduardo: Maybe we could reach out to the ANU and see if we could be included in their email wrap up? Would that be under ANU Media's domain?

Saff: I reckon Media, which we can mention in the meeting.

Anushkaa: This is going to be digital right? I was in a meeting with the visual team, would it be in our capacity and budget to put out a physical?

Saff: Yep, what did She say about the newspaper printing?

Anushkaa: That it was quite technical, delay it to next semester.

Saff: Yep definitely, I think we are interested in doing it more this year. For this year, I think newspaper for bush week.

Saff: Also welcome community exec Sophie!

### **Item 6 - Decorating the office**

Saff: Yes I put this in, Sophie community exec, and Eduardo has a pinterest board maybe you can collab?

Eduardo: Looking for places to interview Bishop, do we make the office nice to do it here? What do we think the timeline would be?

Sophie: I can get it done in the next week or so, what would the timeline be?

Saff: Yep the next 2 weeks or so.

Anish: Send me a message on slack about any furniture.

### **Item 7 - Reporter + Visual Team headshots**

Saff: Anushkaa, when would you want to do headshots?

Anushkaa: Would next week be too early? I think next week should be fine.

Saff: When would you want to do that?

Anushkaa: We could do during the visual team meeting next tuesday

Saff: okay next Tuesday at...

Anushkaa: We could start at 5 and go for an hour and half?

Saff: Yep cool.

### **Item 8 - Constitution**

<https://docs.google.com/document/d/1TPYnOxVthdX8OApTypIX0CabwBhK2pMCGHtCbziGoTs/edit?tab=t.0>

Anneysha: It is on the website

Sarah: About updating the constitution?

Saff: Yep we need to have a meeting about the constitution

Sarah: What is the notice for amending the constitution?

Anish: I think it is 6 weeks, it is in the ssaf requirements.

### **Item 9 - First social of the year**

Saff: Yes this is for you community exec. What do you want to do?

Sophie: When do we usually do?

Saff: Lately we haven't had a super rigid social schedule.

Sophie: I don't think we can have it before the break can we?

Saff: Maybe, you could do a call out for numbers?

Anish: That's what we did last time.

Sophie: If not week 6 then week 7. What's the budget?

Anish: We spent \$200 last time

Soph: Okay cool

Anish: The budget was \$150

### **Item 10 - New hires updates**

*10.1 - Onboarding (Web)*

*10.2 - Door access*

Anneysha: Good news is everyone has signed their contracts. There are a few reporters that have not accessed their slack accounts yet: only Punya at this point. I am not sure about emails, if you guys want to keep comms that's something to look at. I've added everyone to their expected mailing groups. Cyber training, i will be sending the

members and executive the links that they should complete, and they can send me a screenshot

Saff: Door access?

Anushkaa: Harry still doesn't have door access. Update?

Sophie: I will just get his ID

Anushkaa: And potentially Olivia's?

Soph: Yep

Anneysha: Could the editors please send me a list of confirmed active members so I can remove everyone else?

Saff: Generally with new hires, everyone is hired! Two more reporters have applied to join.

### **Item 11 - General Meeting**

Pat: As per s.16.2.1 of the Observer Constitution, we must hold a general meeting each semester. We must provide 21 days notice to the meeting being held. With the first term coming to a close, I think it would be a good idea to name a date for the semester one, 2026 general meeting. Considering that the end of semester is a hectic time for everyone and we need to meet quorum, I propose we do it earlier in the term. I also want to leave some wiggle room in case we need to reschedule it for any unforeseen circumstances.

I'm thinking we do so on a Monday night, if that is okay with the editors, as we know most of the news team will be available. In an attempt to reduce fatigue amongst the news and visual teams, I propose Monday the 27th of April, as this does not coincide with an SRC week or with the ANUSA AGM, which is on the 6th of May, as I assume we will want reporters covering these events and visual team members on graphics. That way we aren't asking the news team to put in more than one night a week on the ground. Does this date work for anyone?

Otherwise if we want it later in the semester to give ourselves more time to prepare, I propose the 11th of May.

Saff: Yep I would opt for 11th of May.

Anish: Yep we need to give 6 weeks notice. We can send them the old const and new const and proposed changes we just need to email.

Saff: Yeah we need to get the email, and get in contact with Tom.

Pat: Do you want me to email Tom?

Saff: If you want to, but I am happy to as I need to contact him about something else. What time should we do it?

Pat: We could do a general meeting at 7, with the news room meeting at 6.30? If that is okay with the editors?

*All agreed.*

Saffron: To go over the constitution, what if we had our meeting next Wednesday afternoon? Like 5.30?

Sarah and Pat: Yep that works for me.

### **Item 12 - Social media management**

Anushkaa: I added this one. I was having a conversation with Harry as he is our Social Media Manager now. He is prepared to make a master doc regarding our social media. Increasing engagement as that is our motive this term. Any ideas?

Saff: Yep we have had some ideas in the editors meeting. You know how the abc has like a weekly recap? I think that would be kind of awesome.

Anushkaa: Yep that would be good, like the headline and the graphic would be good

Saff: And I had some video ideas, that is a later item. Maybe we can have a meeting with Harry to organise.

### **Item 13 - Videos (ideas + filming)**

Saff: I've had a reporter, Brooke, who had a really good video idea. There have been a couple of ideas around. I have made a filming channel as a mainstream of communication. I was thinking, what's your vibe with filming? Obviously it's a lot for you guys, do you have preferred times/days?

Anushkaa: I guess the general idea is we can put it out in the open and get it done. As for filming, it is just me. We are going to have to work a way around it. I think we can start with the early ideas for now.

Saff: The idea Brooke had about best places to study has a bit of a deadline, is that a bit of a crazy deadline?

Anushkaa: Yeah I think i need a longer deadline, we could make it generally the best places to study.

### **Item 14- Julie Bishop - Potentially a bigger thing?**

Pat: Eduardo and I just had a meeting workshopping ideas on how we want this to go. We are trying to see if we can get a visual or something going, basically just using a space to get a visual. Just sort of how we want to go about it.

Sarah: Would you be able to interview her in the Chancellery?

Eduardo: We could, we also want this to be special for the Observer. This is a pretty big moment, she hasn't done an interview in over a year so this is great.

Pat: In terms of questions, we've just been trying to juggle delicately what to ask and how to ask her.

Sarah: I think it'd also be good to ask about the University Strategy coming in.

Eduardo: I really wanted to bring up coordination, like getting prepared for that day, in case someone from visual can't come in and film or anything it'd be awesome to have your guys' help. I'm also just wanting to sort of get decorations etc. up for an interview.

### **Item 15 - SSAF Funding Agreement requirements**

Anish: yes! And we have the ssaf meeting minutes.

### **Item 16 - Discussing ideas for progression for long-time reporters (who don't go for official leadership roles)**

Eduardo: Just some ideas, there are a lot of really great reports who end up spending multiple years here as a reporter. I think there needs to be some way of recognising them, any ideas?

Saff: I think that senior reporter is a good initiative. That's been done before and it wasn't super awesome. I get what you're saying, I'm just sceptical of using titles in the news team as it gets a little random. It's a good idea but just title wise I'm not super sure about it.

Eduardo: Just thinking about CV for people who don't want to go for editor.

Sophie: You could do it like an unofficial thing?

Anneysha: Are there any informal or unofficial awards we could do?

Anish: Awards night is good, next social?

Saff: Yes, that's a great idea.

Anneysha: I was thinking that's something last year we had a lot of people who have been with the Observer for a long time.

Anish: I think honorarium for example, we could divide it in a way that a certain amount is only available to long-term members?

Sarah: I don't know if working here for a long time is working harder. I don't want to create distinctions between reporters.

Saff: I agree, I think awards are the best way. Output isn't different to that of new reporters so it may be unfair with titles.

Eduardo: Yeah I think it's a title that is earned, I think awards is a good idea. Who would select them?

Saff: I think we all do it as a board.

Eduardo: How do we do it?

Anish: How about we put it on the board chat, make a list, then next meeting we can decide?

Sophie: I can organise a trophy.

### **Item 17: Returning Officer Mail**

Anish: What the contract was saying is that they need a contact for Observer, but it isn't in our constitution. I think sec, com, web could be contacts for this?

Anneysha: I could be contact for this. The website has been okay so I can do that. I forwarded the email to Sophie and Pat.

Anish: Are you happy to reply to the email?

Anneysh: Yes I can.

### **Item 18: Merch etc.**

Saff: That was me, I'm thinking from now on if I got the quotes could I get merch in time for bush week?

Anish: Yeah

Saff: I might do that, budget wise would we just be thinking of 1 or 2 things?

Anish: We can get a few samples. Are we thinking committee ones?

Saff: I think committee ones.

Anish: We can do it in our budget. I think get samples and see how we go/

Eduardo: What would be the cost per fleece?

Anish: About \$40-ish.

Saff: Also lanyards, I was hoping we could print out actual tags. Even if we could just print out stock cards at Officeworks.

Anish: Go for it. As for samples, we should do it pretty soon.

Saff: I can do the designs. I might try and look at doing it next week.

Anish: 3 quotes per item would be great.

**Meeting closed:** 6:58pm

**Next board meeting:** 19/4/26