



THE ANU OBSERVER

Agenda for Meeting of The ANU Observer Board

Date: 15/10/25

Opening of meeting: 06:00pm

Item 1- Attendance

Rowey

Sophie

Darcy

Anneysha

Saffron

She

Anish

Item 2- Apologies

Item 3 - Acknowledgement of Country

By Saffron

I wish to acknowledge the Ngunnawal and Ngambri peoples as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. We also acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region, and pay our respects to elders past, present and emerging.

Item 4: Newsletter update

Rowey: Yeah, She, how is this going?

She: So we have the template, we're ready with that. I think I will just post in the next two days as an advertisement. We could make the cutoff for blurbs COB Friday.

Darcy: Can we do a massive poster?

She: Yeah definitely.

Item 5: Give me your funding updates for the SSAF report <3

Rowey: That's mostly for She and Anneysha, if you can send me what you've been spending on for the upcoming SSAF report please.

Item 6: Old articles/ website update

Rowey: Hayley Hands, a previous editor at Observer, reached out to us with concerns about the website etc. I responded letting her know what's going on, she was really chill with that. I was just wondering if she's reached out to you, or if there are any further updates?

Anneysha: I can get a timeline for her and reply.

Rowey: That'd be awesome, thank you!

Item 7: Final handovers

Rowey: This is just essentially the major things that each person needs to go over before handing over to the others. Saffron, you, Anish and I need to transfer finances.

She: I need to finalise a handover document, basically going over everything, I also need to give you, Anushkaa, the equipment and make sure everything is working well.

Sophie: I think Darcy and Eduardo and I can have Sarah's formal handover, with the document and just some formal advice as well.

Rowey: Sarah, if you're free it'd be great if you can come to next week's news editors meeting at 6 before the news meeting.

- Rowey -> Saffron
- Shé -> Anushkaa
- Editors -> Sarah
- Saff -> Fergus

Item 8: Any questions from new board members?

No questions.

Rowey: Awesome, so basically the meetings go as such; the secretary will send out the minutes beforehand, the chair of the board schedules the meetings, which are usually fortnightly, the meetings are where all our issues are raised and solved essentially. Usually the chair of the board/editor-in-chief will be on top of the items for these meetings, but obviously anyone can contribute to the agenda. It is essential that everyone has a really good understanding of the constitution, as this is what we run by. With our AGMs and events of the year, it's important to be on top of what is going on with us for the whole year. Quarterly, the chair of the board and the finance officer must attend SSAF council meetings. We submit quarterly reports for that, which is usually written by the chair of the board. It is so integral that this is a democratic space, it's really important to be able to communicate well and effectively, a big part of that is that if there's an issue – raise it immediately. I don't think that'll happen, I'm very confident in everyone staying on, you're in very good hands essentially.

Item 9: Facebook access

Rowey: I've forgotten how to give people access to Facebook, we just need Sarah, Anushka, Eduardo and Fergus to have access.

Anneysha: I can do that!

Item 10: SSAF Funding Agreement requirements met?

Anish: Yes!

Item 11: Lease Update

Anish: I had a meeting today with a lawyer for our lease renewal and they recommended we have another meeting with ANU Commercial Services to clarify a few terms of the license agreement.

Item 12: SSAF Third Payment

Anish: Our third SSAF payment is being processed and sent through.

Item 13: Bank handover

Rowey: Okay, so I'm just clarifying that as of November 1, 2025, I (Rowey Worner Butcher) am officially handing over my position as Editor-in-Chief to Saffron Geyle. This handover includes bank access to the account with the numbers:

Account holder: The ANU Observer Incorporated.

BSB: 062903

Account Number: 10972583

I acknowledge that I will be transferring these details over so that she, Saffron Geyle, will be one of the cardholders for this account, alongside our Finance Officer, Anish Singhal.

Meeting closed: 06:45pm

Next board meeting: Next Year!!!